**Swindler Rules and Procedures**

**Mallard Creek High School**

Spencer Swindler

Room C100

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**Class Expectations/Responsibilities:**

1. Students are expected to be prepared for class. That includes having: NOTEBOOK, pen/ pencil, and homework. Coming to class without the necessary supplies, homework and textbook hinders the student from completing assignments.
2. Students are expected to be on time for class. Starting class on time is necessary for students to reach class goals and objectives. Refer to Student Rights and Responsibilities Handbook for disciplinary measures (Rule 1).
3. Students must not use their cell phones or any other technology unless instructed by the teacher. Red card/no phone times must be respected. A more detailed description of my phone policy will be provided.
4. Students bring their own technology at their own risk. My class has chromebooks and it is advised to leave your tablets or laptop computers home.
5. Students are expected to be respectful to the teacher and to other students. Students are expected to actively participate and work cooperatively with the teacher and other students.
6. School rules will apply and consequences will be given. See Student Rights and Responsibilities Handbook.
7. Students are expected to complete their own homework, class work and tests. If a student is caught cheating, both the parties will receive a 0. This includes taking pictures of work.
8. Students are responsible for missed assignments. With an excused note, students have five (5) days to complete missed work. All appropriate assignments will be posted on Google Classroom. On the day students return to school after an absence, they are expected to turn in any work due on the day of the absence.

**Homework:**

1. Homework will be a rigorous review designed to reinforce skills/concepts learned in class.
2. Students not showing mastery of the skills/concepts covered in the homework will have opportunities during class and tutorials for additional practice.

**Class Attendance Policy:** Excessive absences will result in the failure of the course. According to CMS policy, any student who misses more than 10 days will fail the course.

**Retest Policy**

Students will be allowed to “retest” 3 times. Retest are actually test corrections. Students must not only get the correct answer but also provide an explanation on why their choice is the correct answer and why their incorrect response does not answer the question. The highest a student can make on test corrections is 80%. They are to be completed afterschool in the presence of Mallard Creek AH2 teacher.

**Restroom Policy:**

Students are allowed three 3-minute breaks per quarter. No students may leave during the first or last 15 minutes of class. Students must use the C100 pass and wait for me to sign them out. I will also and sign students back in.

**Grading Scale:**

Tests/Projects:

* Students may do retests or test corrections if they do not make at least an 80%.

**Class work, Homework, and Participation:**

* The midterm exam will count 20% of the semester grade. (given October and March)
* The North Carolina Final Exam will count 25% of the year grade. (given January and June)
* AP students will have their College Board Exam in May

**Required Supplies:**

* Interactive Notebook (IMPORTANT!)
* Pen/Pencil
* Colored Pencils
* Headphones/earbuds (non-Apple lightning)

*Optional Supplies*

* Glue Sticks
* Note cards
* Colored Markers

**Tutorials and Parent/Teacher Conferences:**

After-school tutoring must be arranged with the teacher. Transportation will need to be provided. The teacher will be available for conferences by request only and in the presence of a guidance counselor or administrator.

**I have reviewed and understand the rules and policies for Mr. Swindler’s class.**

**Student Printed Name & Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Parent/Guardian Printed Name & Signature ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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